



## Event Timeline & Summary

### WEDDING:

### FINAL COUNT:

#### DATE:

#### \*First person onsite

Name:

Phone:

Arrival time:

#### Coordinator

Name:

Phone:

Email:

Arrival:

#### \*\*Rental deliveries/ pick-up on Wedding day

Company:

Arrival Time:

Location drop off of deliveries:

#### Bride/Bridesmaids

Arrival time:

#### Groom/Groomsmen

Arrival time:

#### Florist (Name)

Arrival time:

#### Photographer

Arrival time:

#### Guests

Arrival time :

(Are your guests arriving via shuttle?):

**Ceremony start time:**

**Cocktail Hour start time:**

**Dinner start time:**

**End:**

**Any Notes:**

\* Front gate may be LOCKED before this time

\*Please make sure ALL delivery times (Drop off and pick-up ANY DAY) are scheduled with ranch office.

#### Videographer

Arrival time:

#### Caterer (Name)

Arrival time:

#### Bartender (Name)

Arrival time:

#### DJ or Band?

Arrival time: